

# 58th Annual Home & Garden Show

Blue Pavilion, Southwest Washington Fairgrounds • 1909 S Gold St. • Centralia, WA • April 12 & 13, 2024

Company: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Merchandise/Service: \_\_\_\_\_

The show is limited to home and garden related items, i.e. things that would be used in the garden, plants, fertilizers, items for the home, maintenance, construction, home improvement, home decor, storage solutions, etc. If in doubt, call us! 360-748-8885

**Show Booth Fees:** Booth Fees include advertising for the event, and two vendor passes for event admission. Applications received after March 14 must be paid in full with a \$25 late fee.

Spaces will be assigned on a first come first serve basis with paid deposit.

Size of Booth	Chamber Member	Non - Member
1-4 8' x 10'	\$265 ea	\$365 ea
8' x 10' End Cap	\$350 ea	\$450 ea
8' x 20 End Cap	\$650 ea	\$700 ea
5-7 8' x 10'	20% off Total Fee	10% off Total Fee
8+ 8' x 10'	30% off Total Fee	20% off Total Fee
8' x 10' Non-Profit Booth*	\$100 ea	\$150 ea

\*Non-Profit Limit is 4 , NO endcaps

I want \_\_\_\_\_ number of booths at \$ \_\_\_\_\_ each, for an expected total of \$ \_\_\_\_\_

Enclose a \$50 non-refundable deposit to reserve exhibitor space. Please make checks payable to: Centralia-Chehalis Chamber of Commerce. Balance will be due no later than March 15, 2024. Application acceptance of ALL Vendor booths is subject to final approval by The Centralia-Chehalis Chamber of Commerce. The Chamber reserves the right to dismiss any Vendors at the show not complying with written guidelines and rules and **without** refund.

**Chamber Member :**  Yes  No

My insurance agent will send an "Additional Insured Certificate" to the Chamber (see pg 2).

**Vendor Notes / Requests:**

**Booth Extras:**

# \_\_\_\_\_ 6' Table/s (+\$10 ea)  # \_\_\_\_\_ of Chairs (+\$5 ea)  No tables needed

Power to booth (+\$30)  Pipe and Drapes (+\$40)

I would like to be on the Passport (+\$100). Attendees must get signature from all passport vendors to be eligible for prize.

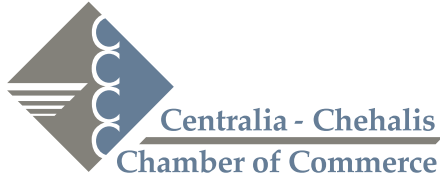
**Terms & Conditions:** To reserve your exhibitor booth space you need to submit this form to the Chamber office with a \$50 (non-refundable) space reservation deposit. Full payment is due March 15th, 2024 by 5pm. EXHIBITORS WHO HAVE NOT PAID SPACE FEES IN FULL BY MARCH 14TH, 2024 WILL NOT HAVE SPACE RESERVATIONS HONORED. Space cancellations after March 15th, 2024 will forfeit the total space fee. Vendor reservations paid late incur a \$25 late charge. We understand that this reservation request becomes a contract when signed by the exhibitor and accepted by the Centralia- Chehalis Chamber of Commerce. Any space reservation request that the Chamber chooses not to accept will be returned by mail along with the deposit funds. **Terms on page 2 of this application must be adhered to.**

**Total Owed:** Booth Space \$ \_\_\_\_\_ Passport \$ \_\_\_\_\_ Power \$ \_\_\_\_\_ Tables \$ \_\_\_\_\_ Chairs \$ \_\_\_\_\_ Pipes and Drapes \$ \_\_\_\_\_

**ALL PAYMENTS ARE TO BE MADE TO:** Centralia - Chehalis Chamber of Commerce

**Grand Total: \$**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**PLEASE REVIEW & KEEP COPY FOR YOUR RECORDS**

## Show Hours:

The show will be open to the public:

**Friday**, April 12, 2024 from Noon to 6:30 pm

**Saturday**, April 13, 2024 from 10am to 5:00 pm

**BOOTHS MUST BE STAFFED DURING ALL EXHIBIT HOURS!**

## KEY Dates & Deadlines:

**March 15, 2024** - Full payment & Insurance Certificate due.

**March 15, 2024** - \$25 per booth late fee added to the cost of booth reservation.

**March 15, 2024** - Cancellations result in forfeiture of fees.

**April 14, 2024 at 11 am**- BOOTH SETUP MUST BE COMPLETE.

**DISMANTLING OF THE BOOTH WILL NOT BE PERMITTED PRIOR TO 5:00 PM ON SATURDAY, APRIL 13.**

**ALL PAYMENTS ARE TO BE MADE TO:** The Centralia-Chehalis Chamber of Commerce.

**Contract For Space Rental:** To reserve your vendor booth space you need to submit this form to the Chamber office with a \$50 (non-refundable) space reservation deposit on or before March 14, 2024 at 5pm. The remaining balance is due no later than March 14, 2024 at 5pm. EXHIBITORS WHO HAVE NOT PAID SPACE FEES IN FULL BY March 14, 2024 WILL NOT HAVE SPACE RESERVATIONS HONORED. Space cancellations after March 14, 2024, will forfeit the total space fee. We understand that this reservation request becomes a contract when signed by the vendor and accepted by the Centralia-Chehalis Chamber of Commerce. Any space reservation request that the Chamber chooses not to accept will be returned by mail along with the deposit funds.

**Vendor Booth Fees:** Booth Fees include advertising for the event, and 6 vendor passes for event admission.

**Insurance Certificates:** Our insurance policy requires every exhibitor to provide insurance certificates naming the "Centralia-Chehalis Chamber of Commerce" and "Southwest Washington Fairgrounds" as Additional Insured.

**Limitation Of Liability:** The Southwest Washington Fairgrounds, its management, and the Centralia-Chehalis Chamber of Commerce shall not be responsible for any loss, breakage or damage that may occur to the vendor's property, from any cause whatsoever, during or subsequent to the period covered by this contract. Likewise, the Southwest Washington Fairgrounds, its management and the Centralia-Chehalis Chamber of Commerce shall not be responsible for any injury that may occur to the vendor or the vendor's employees, from any cause whatsoever, during or subsequent to the period covered by this contract.

**Vendor Booth Specifications:** All booths must be arranged to not obstruct the general view or hide the booths of others. They must all be within their booth dimensions which will be marked. You are encouraged to have attendees sign up for door prizes at your booth so that you can retain the names for your business! You can use your coupon as the form for your drawing. There will be drawings held during the show.

**Advertising:** Included with your booth fee is advertising for the event with roadside signage, radio and print media.

**Vendor Booth Set-up:** Exhibit area will be available for move-in and set-up on Wednesday, April 10 from noon to 6 pm and Thursday, April 11 from 10 am to 7 pm You may pick up your tables at this time if you have requested them on your show application. Chairs will be available from racks in central locations at the event. ALL BOOTHS MUST BE SETUP BY FRIDAY, APRIL 12 at 11 AM! The Southwest Washington Fairgrounds is located at 1909 S Gold Street, Centralia WA 98531.

**Sub-Leasing Of Space:** The vendor agrees that exhibit space will not be sub-leased in whole or part.

**Care Of Exhibit Hall:** The vendor agrees to leave the exhibit area clean, with no debris or personal belongings. All machinery will be located in exterior booth space. The vendor also agrees not to damage in any way the walls, floor or any permanent fixtures of the Blue Pavillion. Therefore, with any violation of this provision, no matter how caused, the exhibitor becomes financially responsible to the Blue Pavillion at the Southwest Washington Fairgrounds.

